

# Schedule of Fees effective from 1<sup>st</sup> April 2023

	1	2	3	4	5
	Day	Days	Days	Days	Days
FULL DAY -7.30am - 6pm					
Inclusive of breakfast, snacks, hot lunch & tea					
Per week	£65.00	£130.00	£195.00	£260.00	£310.00
Per month	£276.25	£552.50	£828.75	£1,105.00	£1,317.50
MORNING SESSION - 7.30am - 12.30pm					
Inclusive of breakfast, snack & hot lunch					
Per week	£44.00	£88.00	£132.00	£176.00	£210.00
Per month	£187.00	£374.00	£561.00	£748.00	£892.50
AFTERNOON SESSION - 1pm - 6pm					
Inclusive of snack and tea					
Per week	£41.00	£82.00	£123.00	£164.00	£205.00
Per month	£174.25	£348.50	£522.75	£697.00	£871.25
All fees will be charged monthly and due in advance on or before 1st of each month.					

Food included with each session

Full Day - Brek, am &pm Snack, Lunch & Tea

Morning - Brek, am Snack & Lunch

Afternoon - pm Snack & Tea

Funding is available for 2, 3 & 4 year olds, ranging from 15 to 30 hours per week dependent uppn eligibilty.



## **FEE TERMS & CONDITIONS**

### Registration Fees / Refundable Deposit

Total £200, of which £150 is a refundable deposit as per t&C's

Payment of your Registration Fee / Deposit guarantees your place and entitles you to our programme of Settling Visits as per our Settling Policy. We always recommend children attend at least one settling visit following initial settle with a parent / carer to allow them to familiarise themselves with their nursery carers and surroundings. We reserve the right to charge a Refundable Deposit of £50 for Just 15 or Just 30 places.

#### Fees

Nursery fees are payable for 51 weeks of the year, or for the 48 weeks of our Flexibly Funded Enhanced Offer, which includes bank holiday closures, with the exception of Christmas week. One month's notice of leaving is required, or one month's fees in lieu of notice may be paid. For children receiving grant funding this notice period is extended to up to one term's notice but should always be at the end of a term.

#### Snacks, Lunch & Refreshments

Breakfast, mid-morning and afternoon snacks, hot lunch and high tea are included within the daily fees where indicated or can be purchased as extras if required. Parents may supply packed lunches if they prefer but no reduction in Fees is allowed where this is included in the price for the place. You must supply a complete list of ingredients if bringing in food due to allergen regulations. Where we have a severe allergy, we reserve the right to refuse foods or ask you to buy a hot lunch.

#### **Allocation of Places**

Our Admissions and Waiting list Policy outlines in further detail of allocation of places. This can be viewed via our policies section on our web site.

#### **Additional Hours**

Where additional hours are required, these may be booked at £9.10 per hour unless otherwise priced within the Schedule of Fees. A minimum of 1 hour is charged.

#### Late Collection/Non-booked hours

Where you are late in collecting your child from any session and you have not pre-booked then an initial fee of £10 will be charged for the first 15 minutes and then an additional hour at the rate of £20/hour.

#### Invoicing

Invoices are produced each month based on these prices. All invoices are emailed to parents on or around 23<sup>rd</sup> of each month. *It is your responsibility to inform us if an invoice has not been received*. Late payment charges will still be applied if payment is not on time, irrespective whether you have received an invoice or not.

#### Late Fees Charge

All fees are due on or before the 1<sup>st</sup> of the month. Where fees are not paid on time a *Late Payment Charge* of £40 per child per month will be applied. This is detailed further in the Registration Form & Parental Agreement. We pursue any debts with a strict policy that may result in exclusion if payments are not made on time.

Subject to our General Terms & Conditions as laid out in our Registration Form & Parental Agreement, Terms & Condition are subject to change without prior notice. E&OE